

The background of the cover is a composite image. On the left, a yellow roller coaster car is seen on a green track against a clear blue sky. On the right, a large, detailed 3D model of a virus is shown, featuring a blue, textured spherical core and numerous red, star-shaped surface proteins. The entire scene is overlaid with a large, white diamond shape that has a teal-colored center. The text is placed within these shapes.

ANNUAL REPORT 2021

TRINITY
UNITED
CHURCH



IN MEMORIAM

Gone but never forgotten.

Milton Wall Thomson

Helen Langlois (nee Kardash)

Gail Purcell (nee Chapman)

Hazel Bradshaw (nee Dunn)

Judy Massarelli (nee Farrow)

Andrea Summers

Gwen Carruthers (nee Rout)

Gordon Bailey



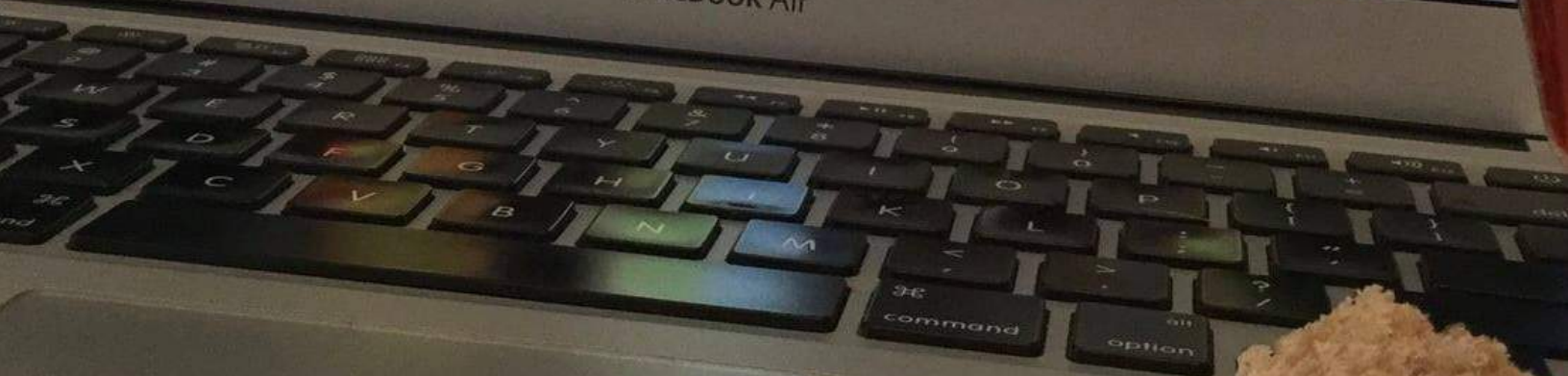


Recording



Lead Sherman

MacBook Air



WELCOME

Rev. Read Sherman

Dear Friends:

As in my recent Annual Reports, I write as events taking place in this current year in some ways overshadow, if not take precedence over, the very full year that was our ministry in 2021. The unprovoked invasion of Ukraine by Russia (really, seemingly the work of one man - it's leader Vladimir Putin) has brought death and destruction upon a nation of 44 million people. A time of peril? Yes. A time to lose hope? Not on your life!

The writer of 2 Timothy 1 writes "For God has not given us a spirit of fear and timidity, but of power, love and self-discipline." I see this spirit bursting through the hellfire that is Putin's invasion. Leaders of many nations consulting and acting together; governments mobilizing; ordinary people, wanting to help. While it is a shame that such moments of unity come only in the face of a common enemy, may the Spirit indeed be at work to stop the violence, bring disputing nations to the negotiation table and bring all of us together. God abhors war, and so should all Christians and people of good will. May the use of non-lethal means affect change in this terrible moment. May we as people of faith keep hope as we pray for Ukrainians and as we respond to calls for help that may come. May we also learn lessons that can apply to other wars, other aggressions, in the Middle East, in Africa, or Asia. May we learn the arts of healing hurts and trauma among us as individuals and the peoples of Canada. May God's justice, built on establishing shared truth, shared compassion, shared love, come.

That this should be happening after not one but two years of pandemic just adds to the insult and injury of it all. 2021 was, of course, another pandemic year for the world, and for all of us. There were months of self-isolation (with a bit of a welcome reprieve in summer/fall of 2021). There were the deaths of dearly loved members of our community. There was one most joyful (and technically challenged) Zoom wedding! We celebrated a baptism and the reception of two new (but long dear to us) members. We celebrated and said goodbye to Aaron Miechkota, an active member and seminarian who is now a candidate for ministry in her Student Ministry Experience years at Cressy-Glenora United in Prince Edward Country, ON. (Way to go, Aaron!). Yes, life and death and celebration and loss touched us deeply in 2021, bringing joy and sorrow but also resilience as God helped us be present and continue on.

After another year of pandemic, many of us are tired of it all - masks, distancing, even Zoom (lol). Thank God, of course, that Zoom continued to connect us in 2021. We had Zoom church and Zoom social (the Friendship Group, the Living Room), and Zoom prayer. I can't begin to thank everyone behind these successful ministries. But a special mention must go to our Tech Team, since Annual Meeting last year led by Mikayla-Aimee. With her leadership, the team of Glenn Funamoto, Gary Tompkins and Rosemary Warren has stepped up in a big way!

The production values of our online presentation have risen from strength to strength. Also, special thanks to Gary Tompkins again for his willingness to be Zoom host for Friendship group and not rarely also for Living Room and Prayer Group in my absence. The hours and care and passion for keeping Trinity (and Anjou!) connected of these volunteers is amazing - well done!

Another highlight for our Trinity ministry this year has been Christine Tatarewicz' leadership of Membership and Pastoral Care. When I was feeling forever behind (still am!) about my calling to keep in touch with everyone, Christine and her friendly callers (including Robin Macaulay, Lorna McIntyre, Michelle Richard, Ivylin Scott and Ashley Verhaeghe) started reaching out and extending a listening ear and compassionate heart to many of you - especially those who've been unable to be part of our online life. Thank you, thank you, thank you!!

2021 saw yet another amazing year for our Sunday School and Vacation Bible School programs (thank you, Sheri Cameron, Sarah Garceau and Sabz and Veronica Heffernan!). While our Sunday School numbers go up and down (hard to be on Zoom when your 3-6 years old!), the creativity, commitment and sheer number of hours volunteers never wavers. VBS had a record number of participants this year - wooHOO! 2021 also began an important conversation about the place of young people in our church community - which has seen us experiment in worship to include youth-friendly time for crafts or conversation. This experimentation continues, and I thank everyone for hanging in there with us because Our Kids (and Youth!) Matter. They are our future - but how do we welcome them into the larger life of the church? (If what we do doesn't seem relevant or worse - boring!!! - we have work to do because being a Christ follower is anything but boring. ;-)

We had Zoom Council meetings - for months in 2020 and early 2021 on a weekly basis - and more recently, every two weeks. (Thank you Sabz Heffernan and all!). Many volunteered countless hours to keep our finances in order (thank you, Philip Massarelli, Beverley Bridgman and Shirley Cartmill!); our building running smoothly (thank you, Norm and Kim Doré, Ashley Verhaeghe, John Bridgman and John Brosseau!). Worship Ministry met semi-regularly (thanks Heather Purcell and team!) M&P did its work (thanks, Dave Ingham and Kim and Claude!). Many of us have enjoyed donating to taste Diane Best's great bread; come summer we'll be wearing our Trinity visors proudly (thanks again, Ashley!). Our sanctuary banners are changed regularly (thanks Judy Ciciola, Stacey Ciciola and Fred Rowe!).

A big part of 2021 was the COVID-precaution music recordings made possible by the wonderful Julia Budd and her recording studio (aka living room). Almost every week I'd go over for several hours to record the hymns - Julia masked and sitting 8 feet away - me at the mic (Koda trying not to make too much background noise). While we'd hoped to add many choir voices into the mix, the logistics were tough. In summer 2021, the "Trinity Trio" reappeared in Gary Tompkins' backyard - to the delight (I'm sure) of all his neighbours.

To everyone, more of you than I can name, thank you for your faith that continues to inspire me. We're told now we must learn to live with COVID-19. With the Spirit's help - we held together with each other and our Anjou friends in 2021. In 2022, may we not let fear or timidity hold us back from discovering God's power, love and self-discipline as we grow in Christ.

Much love in His Spirit!

Read



Sabz

EXPLORE WHERE GOD'S POWER CAN TAKE YOU!

TO MARS and BEYOND

UBS

Sheri
(she/her)

MESSAGE FROM CHAIR

Sabz Heffernan

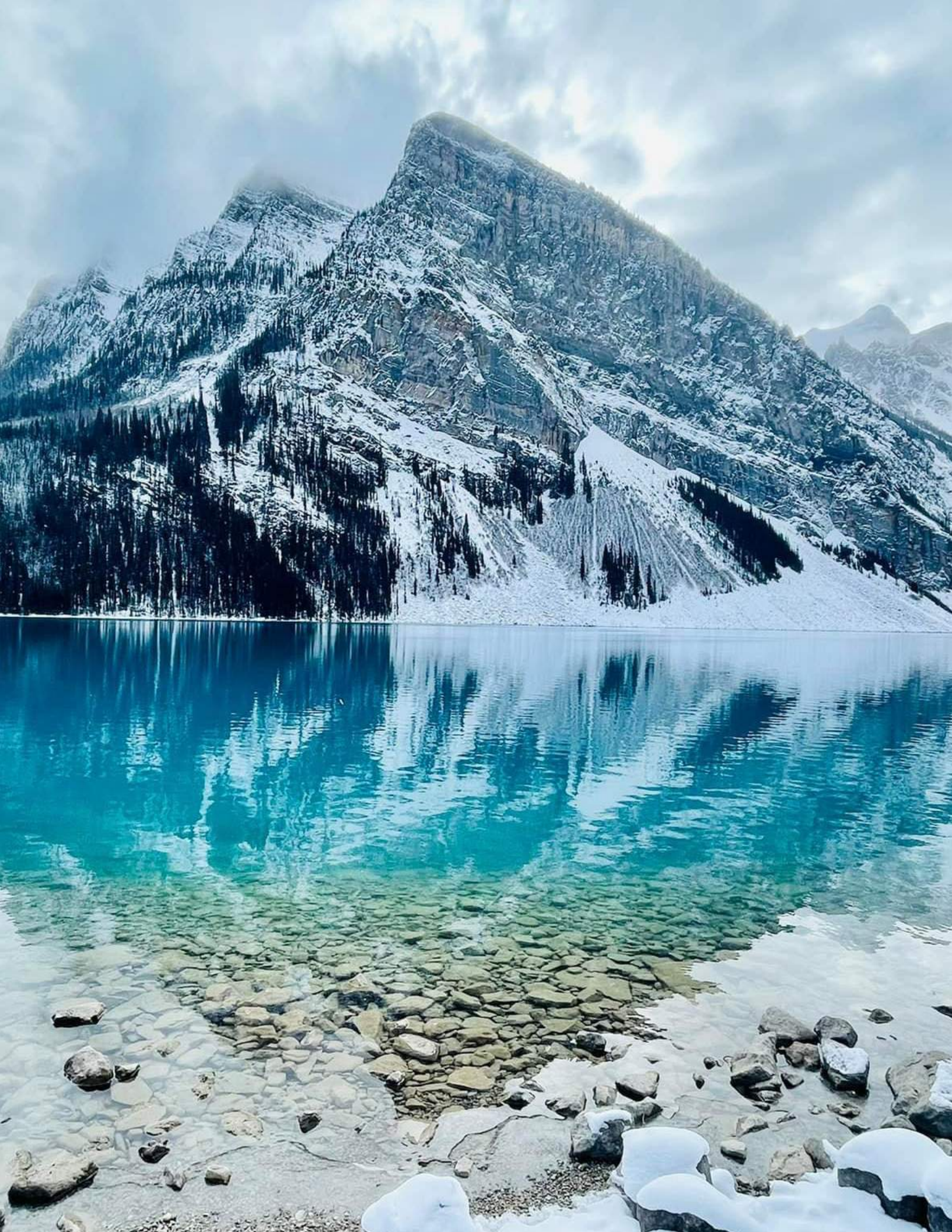
Friends, as we look back on 2021, let us celebrate resilience in the face of adversity as well as our ongoing practice of compassion and fellowship. The pandemic has caused loss and uncertainty, however we continued to support each other and grow as a community. I remain incredibly grateful for this and the people that made it happen.

The following pages in this annual report are full of vibrant examples of the fellowship we shared. We've gathered in living rooms (online), Friendship groups, Pride groups, prayer groups, Sunday School and more. Our ministry leaders have faithfully attended to the various needs of our church, each consulting and innovating as appropriate. We have put the finishing touches on integrating Église Sainte-Claire into Trinity's governance structure and developed a Tech Team to adapt to our evolving needs. We continue to partner with Anjou United and to deepen our relationship with Église Évangélique Baptiste Le Jardin Du Bien-Aimé. All this and more as we grew outward into our wider community.

Among other things, last year had me reflecting on what it is to live freely in a community. What does freedom entail? I believe that it is through protecting one another that we get to enjoy a free and peaceful society. The boundaries of my freedom snuggle up with the freedom boundaries of the people and living world around me. This means I have as many responsibilities as freedoms. Seen another way, "love thy neighbour" is an act that facilitates and perpetuates freedom for all. Truly, God has given us the tools and direction to live freely in the love that is God. Trinity United congregants and adherents are well on the way to mastering this philosophy, so "let us go forth and be glad in it!"

Yours as ever,

Sabz



TRINITY GOVERNANCE

In 2019, our church officially moved from an Official Board governance model to the more widely-used Council model. Under this model, Council meets regularly (often weekly) to set the broad leadership strokes for the church's direction. From there, the Ministry Leaders work with their ministries to set projects and activities in motion.



1

Congregation

Ultimately, the members of the congregation - YOU/US... - are the ones who make the final decisions for our church. It is the Congregation's responsibility to elect the members of Council and hold them accountable. The Congregation approves the yearly finances and budget. The congregation also elects a Chairperson (Rosemary Warren) and a Secretary (Veronica Heffernan). The congregation must meet at least ONCE yearly.



2

Council

The responsibilities of Council include overseeing the spiritual interests of the Congregation, admitting/removing people as Full Members, granting certificates of transfer of membership, discipline of persons belonging to the Congregation, administering of the sacraments, Christian education, public worship, use of the church building, pastoral care and visiting, outreach in evangelism and social action, fundraising, distribution of funds, and the budget approved by the Congregation.

Here are the 2021 members of Council:

- Chair of Council (Sabz Heffernan)
- Minister (Rev. Read Sherman)
- Director of Communications and Council Secretary (Sheri Cameron)
- Director of Spiritual Affairs (Gary Tompkins)
- Director of Ministry & Personnel (Claude Beaumont)
- Director of Finance (Philip Massarelli)
- Treasurer (Beverley Bridgman)

3

Ministries

Clearly the responsibility of Council is way too broad and deep for seven members of the Congregation to be able to accomplish. That is why Council sets the tone and provides leadership, but the ministries are where most of the action happens!

Each Ministry Leader is responsible for coordinating with his/her respective Director on the Council to bring issues to the Council and to get support for their projects, as well as to create and lead a team of volunteers to fulfill their mission.

Here are the 2021 Ministry Leaders:

Reporting to the Director of Spiritual Affairs (Gary Tompkins):

- Ministry Leader, Christian Development (Jennifer Carroll)
- Ministry Leader, Congregational Life (David Garland)
- Ministry Leader, Membership & Pastoral Care (Christine Tatarewicz)
- Ministry Leader, Mission & Outreach (Judy Ciciola)
- Ministry Leader, Worship (Heather Purcell)

Reporting to the Director of Finance (Philip Massarelli):

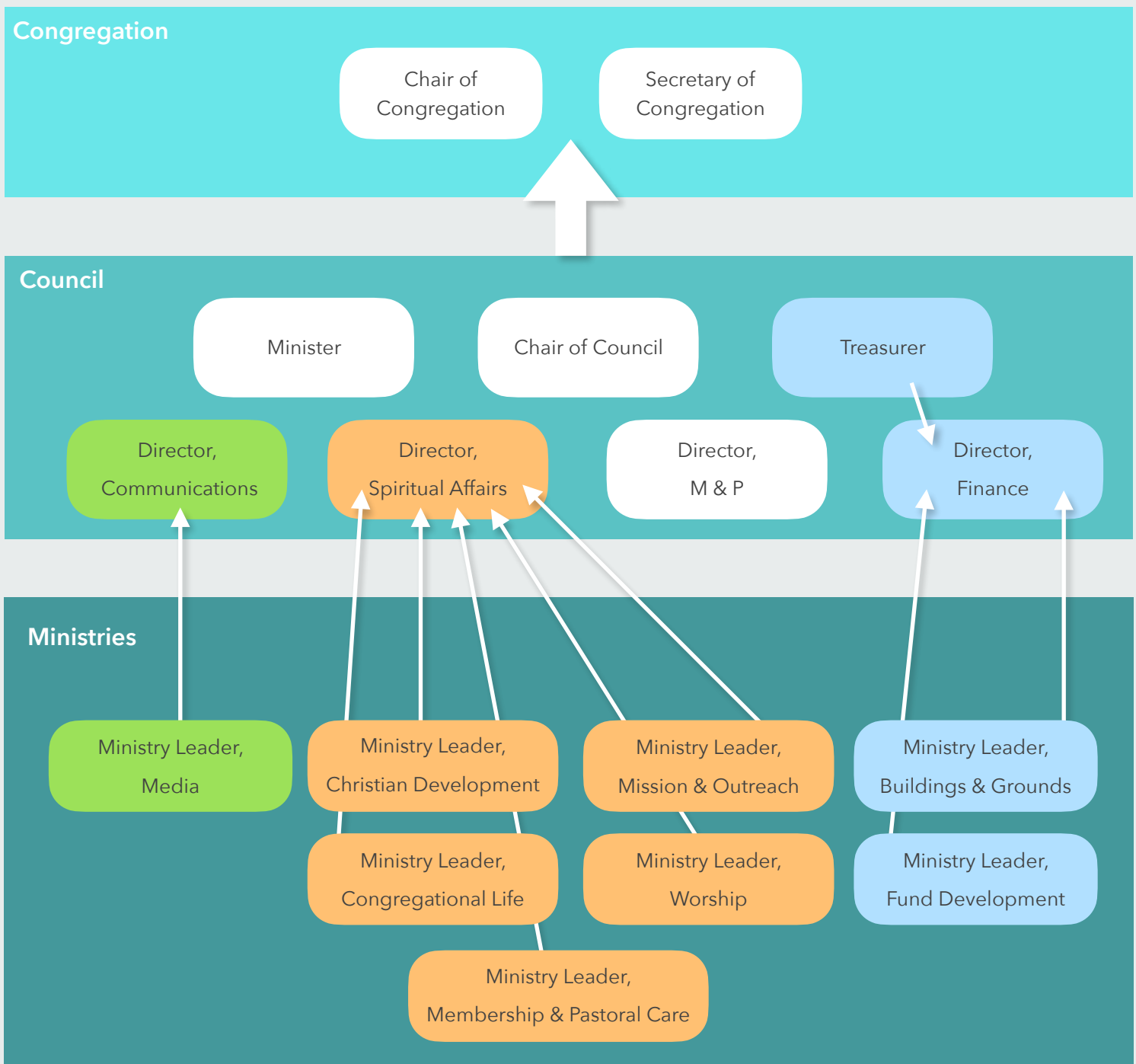
- Ministry Leader, Buildings and Grounds (Norm Doré)
- Ministry Leader, Fund Development (Diane Best & Ashley Verhaeghe)

Reporting to the Director of Communications (Sheri Cameron):

- Ministry Leader, Media (Mikayla-Aimee)

TRINITY GOVERNANCE

Flow Chart





MINISTRIES

This year has been a COVID rollercoaster as our church opened and closed for in-person worship and activities multiple times throughout 2021.



1

Worship

The worship team met regularly through Zoom to support Rev. Read Sherman in organizing the Sundays of the year. As a church we embarked on a new cross-church curriculum entitled CONNECT, which allowed children, youth, and adults to explore the same story together. CONNECT gave us an opportunity to explore Bible themes and stories from Genesis through to the apostle Paul and the new church. Throughout the year we focused on some worthy missions including Orange Shirt Day, International Day Against Bullying, Remembrance Day, Transgender Day of Remembrance, and Violence Against Women.



2

Christian Development

Even though this year was on again/off again, the children and youth managed to have an active year. While on lockdown, the Sunday School teachers sent out Easter baskets to all of our students for an online Easter in March. Then COVID restrictions opened up just enough to allow us to hold our Rolling River Rampage VBS which was held for 3 weeks in July. Eighteen campers attended the camp (only 3 of whom actually attend Trinity) and 4 staff volunteered. In September we began hybrid worship again and had a Thanksgiving Messy Church. In October Sabz and Sheri went on a Youth Ministry Leader retreat. Then we had a Halloween Messy Church followed by our famous Halloween give-away for neighbourhood kids despite the pouring rain (big thanks to all who helped!). In December we raised \$980 for the Best Gift Fund (thanks to many generous donations!), had a Dough Holy Night Gingerbread Nativity cookie afternoon, and presented a small but humorous pageant, the Sunday right before having to move to full online worship again. Whew. What a year! We made it!

3

Congregational Life

Despite being apart, our congregation still pulled together through the weekly online Living Room, Prayer Group, Trinity Cares Messenger Group, and the Friendship Group, whose activities involved playing BINGO online, watching videos, listening to music, and sharing old pictures and videos of the choir (thanks , Glenn!).

4

Fund Development

Ashley Verhaeghe and Christine Tatatrewicz were busy raising some funds despite a difficult year: \$200 profit was raised selling visors, \$400 was raised from masks with Trinity United Church written on it. Christine organized a luncheon in early September, raising \$100, while a small luncheon made by Christine and Claudette prior to shut down made \$175 for Trinity. Diane Best and family were also busy, as they made a garage sale at their home and donated the profits to Trinity. We had two interested renters but were not able to rent due to COVID restrictions.

5

Membership and Pastoral Care

Due to the nature of this COVID year, there has been major overlap between this ministry and Congregational Life. The Living Room, Prayer Group, Friendship Group and Trinity Cares have provided a much-needed community for those of us in insolation.

6

Media

Big changes happening here! The Tech Team got underway in a BIG way - building a team, learning new software, coordinating with our sister church, buying new equipment, and building a Tech Booth!





Buildings & Grounds

The major projects of 2021 dealt with the installation of a new fire alarm system throughout the Church and the replacement of a water heater for Memorial Hall.

The major project consisted of the installation of a fire detection and alarm system linked to the local fire department. Nine smoke and heat detectors are now located throughout the two buildings and relay signals to a central panel inside the main entrance to the Church. This work was done throughout the month of May and early June by Gardex.

In March, the existing water heater began to leak water and was replaced by a unit installed by and rented from HydroSolution.

With the increasing use of "Zoom" technology to broadcast our church sermons, the Tech Team began building a tech booth to house the necessary equipment. Several pews were removed to make room for the booth. One pew will be repurposed for use in the Narthex and another placed facing the Michael Monaco Garden at the front of the church in memory of long time Busy Beaver Gordie Bailey, who we unfortunately lost this past year.

Repairs and general upkeep were constant throughout the year. Indoors, new signage for the bathrooms was installed and the kitchen sink in Memorial Hall was repaired following damage, but will still need to be replaced this year.

Outside, in front, the mail slot was replaced following suspicious tampering, the wheelchair ramp was patched and resurfaced, a new sign was installed on the wall and new stain was applied to the front door. In the lane, the fire escape was re-painted.

The broken tree branch in the side yard was trimmed back along with the rest of the trees in June, and the existing lawnmower was replaced in July.

Thank you to all the members of the committee, especially to Ashley, for their work in and around the church.

Yours in Christ,
Norman Doré



Mission & Outreach



Inviting All to Share and Grow in God's Love...

2021 STATISTICS

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Baptisms

KWAME-MAËL MERISIER Born: Sept. 24, 2020 Baptized: Sept. 26, 2021

Marriages

ELLIE PRESNER & JOHN BOONE Married: July 17, 2021

LORNA GORRE & PAOLO FRANCIA GERMANI Married: Aug. 15, 2021

NUBIA VIOLETA HERNANDEZ ANGULO & DENIS CARON Married: Aug. 26, 2021

Deaths

MILTON WALL THOMSON Died: Jan. 31, 2021 Memorial: Feb. 7, 2021

HELEN LANGLOIS (nee KARDASH) Died: April 13, 2021 Memorial: April 26, 2021

GAIL PURCELL (nee CHAPMAN) Died: June 20, 2021 Memorial: Aug. 7, 2021

HAZEL BRADSHAW (nee DUNN) Died: July 9, 2021 Memorial: July 16, 2021

JUDY MASSARELLI (nee FARROW) Died: Aug. 12, 2021 Memorial: Oct. 17, 2021

ANDREA SUMMERS Died: Aug. 19, 2021 Memorial: Sept. 25, 2021

GWEN CARRUTHERS (nee ROUT) Died: Oct. 12, 2021 Memorial: TBA

GORDON BAILEY Died: Nov. 16, 2021 Memorial: TBA

Membership

RECEIVED BY PROFESSION OF FAITH:

ROSEMARY WARREN Date Received: May 16, 2021

CLAUDETTE PETRAUSKAS Date Received: Oct. 24, 2021

REMOVED FROM ACTIVE ROLL BY DEATH:

GORDON BAILEY

HAZEL BRADSHAW

GWEN CARRUTHERS

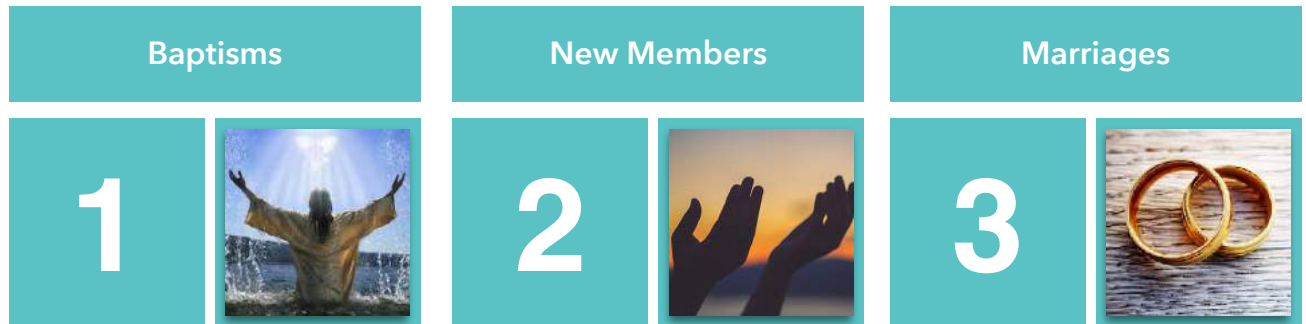
JUDY MASSARELLI

GAIL PURCELL

MILTON WALL THOMSON

MEIKO YASUNAKA

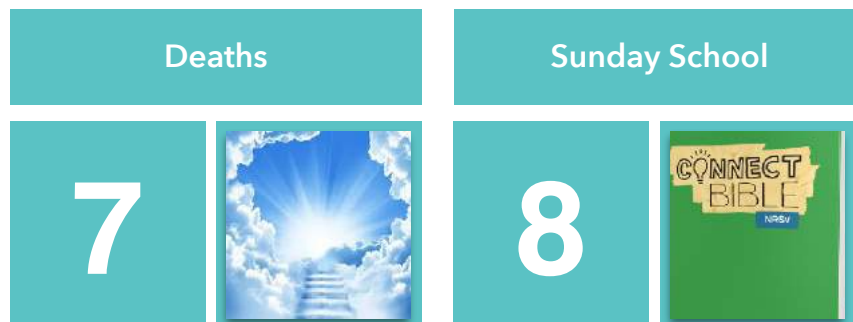
Respectfully submitted by: Gary Tompkins, Director of Spiritual Affairs



This represents the same amount as 2020.

This represents an increase of one over 2020.

This represents an increase of three over 2020.



This represents an increase of two over 2020.

This represents a decrease of two from 2020.

MINUTES

These are the minutes from our Congregational Meetings in 2021.



Trinity United Church
Congregational Meeting Minutes

April 25, 2021

I. Call to order, opening statement, prayer

Glenn Funamoto (Chair) declared this to be a duly constituted Congregational Meeting via Zoom at 1:44 p.m. Rev. Read Sherman led us in prayer.

II. How to Vote

Glenn Funamoto explained the various methods of voting via Zoom.

III. Permission to record

Glenn Funamoto requested permission to record the meeting for the purposes of Minute taking.

Agreed.

IV. Word from the Council

Sabz Heffernan (Council Chair) greeted everyone on behalf of Council. They described how the leadership roles have needed to be redefined. We are continuing to grow, despite the pandemic. Our relationship with Église Sainte-Claire is growing.

V. Quorum (20 full members)

Glenn Funamoto established quorum with more than 20 full members in attendance.

VI. Approval of the Agenda

Glenn Funamoto read the Agenda out loud and asked for a vote to approve it.

Carried.

VII. Enabling motion

Gary Tompkins moved that adherents be able to vote on secular motions, seconded by Sabz Heffernan.

Carried.

VIII. Memorials and Prayer

Rev. Read Sherman lit candles for those who passed away during the year 2020. Gary Tompkins read the list of 12 in memoriam from Trinity and the greater community. Rev. Read Sherman prayed.

IX. Approval of minutes from last meetings

Veronica Heffernan moved that the Congregational Meeting Minutes from July 5, 2020 be approved as written, seconded by Dave Ingham.

Carried.

X. Open issues

a) Correspondence

No correspondence was received.

b) Église Sainte-Claire

Rev. Stéphane Vermette greeted us on behalf of Église Sainte-Claire. He spoke to us about using technology to create a brand-new online community. This project started after Easter 2020. A combination of interactive Bible Study, Service, and community gathering was mashed into one for encouraging communication. The online community was averaging 20 people during the Sunday evening Service. He also thanked Trinity for all our support in assisting in developing a governance and financial structure.

David Ingham said that as Église Sainte-Claire continues to evolve, it has become clear that it requires the aid of a Ministry and Personnel Committee to work with. However, their current structure is not conducive to the formation of one of their own.

David Ingham moved that the Trinity-Anjou M&P committee assist Église Sainte-Claire with any requirements needed as they would with Trinity-Anjou. Seconded by Gary Tompkins.

Carried.

Rev. Read Sherman thanked Rev. Stéphane Vermette for being present and for sharing gifts and talents.

i) Mission & Service Fund Totals

Rev. Read Sherman said that \$9,635 was donated from Trinity-Anjou Pastoral Charge to M&S in 2019.

Philip Massarelli pointed out that a part of that amount is from 2019 offerings.

Shirley Cartmill asked if that includes Anjou's offerings. Glenn Funamoto said that it does.

XI. New business

a) Elections

i) Chairperson, Trinity Council

Sabz Heffernan was nominated to renew being the Chairperson of the Trinity Council. They accept.

Carried.

ii) Director, Ministry & Personnel

Claude Beaumont was nominated to renew being the Director of Ministry & Personnel.

Carried.

iii) Ministry & Personnel Representatives

David Ingham was nominated to renew being a Ministry & Personnel representative.

Carried.

Kim Wildenmann-Dore was nominated to join the Ministry & Personnel Committee.

Carried.

iv) Director, Finance

Philip Massarelli was nominated to renew being the Director of Finance.

Carried.

v) Treasurer

Beverly Bridgman was nominated to renew being Treasurer.

Carried.

vi) Ministry Leader, Fund Development

Kim Wildenmann-Dore has resigned. There were no nominees prior to this meeting.

David Garland nominated Diane Best, seconded by Sabz Heffernan.

Ashley Verhaeghe nominated himself.

Diane Best accepted.

The vote was so close to a tie that it was suggested that the two nominees could be co-leaders.

Gary Tompkins moved that Diane Best and Ashley Verhaeghe be co-Ministry Leaders of Fund Development pending approval by Council, seconded by Eric Garceau.

Carried.

vii) Ministry Leader, Building & Grounds

Norman Doré was nominated to renew being Ministry Leader of Building & Grounds.

Carried.

viii) Director, Spiritual Affairs

Gary Tompkins was nominated to renew being Director of Spiritual Affairs.

Carried.

ix) Ministry Leader, Worship

Heather Purcell was nominated to renew being Ministry Leader of Worship.

Carried.

x) Ministry Leader, Christian Development

Jenn Carroll was nominated to renew being Ministry Leader, Christian Development.

Carried.

xi) Ministry Leader, Congregational Life

David Garland was nominated to renew being Ministry Leader of Congregational Life.

Carried.

xii) Ministry Leader, Mission & Outreach

Judy Ciciola was nominated as Ministry Leader of Mission & Outreach. She accepted.

Carried.

xiii) Ministry Leader, Membership & Pastoral Care

Elouise Segre was nominated but was not present to accept.

Gary Tompkins moved to refer the election of a Ministry Leader of Membership & Pastoral Care to Council, seconded by Jenn Carrol.

Carried.

xiv) Director, Communications & Council Secretary

Ashley Verhaeghe declined the nomination.

Sheri Cameron was nominated to renew being Director, Communications & Council Secretary.

Carried.

xv) Regional Council Reps

Ivylin Scott and Elsa Beaumont were nominated to renew being Regional Council Representatives.

Carried.

xvi) Regional Council Youth & Young Adult Representative

Diane Best was nominated to renew being Regional Council Youth & Young Adult Representative.

Carried.

xvii) Alternate Regional Council Rep

Gary Tompkins was nominated to renew being Alternate Regional Council Representative.

Carried.

xviii) Chairperson, Congregational Meeting

Sabz Heffernan nominated Ivylin Scott. She declined.

Gail Pallante nominated Carol Massarelli. She declined.

Gail Pallante nominated Rosemary Warren to be the Congregational Chairperson pending becoming a full member, seconded by Ivylin Scott.

Carried.

xix) Secretary, Congregational Meeting

Veronica Heffernan was nominated to renew being the Congregational Secretary.

Carried.

Philip Massarelli indicated that this would be his last year as Director of Finance.

xx) Nominating Committee Motion (Council+, minimum 3-people)

Jennifer Bridgman moved that this matter be resolved by Council to establish a Nominating Committee, seconded by Gary Tompkins. Glenn Funamoto suggested that it be a committee of no less than 3 people and that the Congregational Chair be a part of the committee.

Carried.

b) 2021 Budget approval

Jennifer Bridgman asked if we are getting any financial help from the Government due to Covid-19?

Philip Massarelli said that there were Government wage subsidies. We applied and we received upwards of \$20,000.

Philip Massarelli answered various questions about the finances.

Rev. Read Sherman thanked Philip Massarelli for being diligent in applying for the Government subsidies.

Philip Massarelli moved that the correct budget document be posted in the newsletter within two weeks, and should anybody require the Budget's approval or review, it can be brought to the Chair of the Congregation and another meeting could be called if necessary, seconded by Jenn Carroll.

Carried.

XII. Adjournment and Benediction

It was moved by Gary Tompkins that we adjourn at 3:54pm.

Carried.

Rev. Read Sherman led us in a prayer of benediction.

Respectfully submitted by:

Veronica Heffernan, Secretary of the Congregation

Glenn Funamoto, Chair of the Congregation

Attendance, Trinity annual congregational meeting, April 25, 2021

Ashley Verhaeghe
Beverley Bridgman
Carol Cunningham
Christine Tatarewicz
Claudette Petrauskas
David Garland
David Ingham
David Perron-Ringuet
Delores Best
Diane Best
Dolton Lucas
Éric Garceau
Gail Pallante
Gail Purcell
Gary Tompkins
Garry Garland
Giceline Beaudet
Glenn Funamoto
Gordie Bailey
Heather Purcell
Irma Brathwaite
Ivylin Scott
Jenn Carroll
Jennifer Bridgman
John Bridgman
John Brosseau
Judy Ciciola
Julia Budd
Kim Wildenmann
Lala Razanaharinjara
Lorna McIntyre
Mikayla Aimee Kinoshameg
Murray Rainier
Norm Doré
Philip Massarelli
Read Sherman
Robert Thompson
Rosemary Warren
Sabz Heffernan
Sheri Cameron
Shirley Budd
Shirley Cartmill
Stéphane Vermette

Tonya Audette
Veronica Heffernan
Vicki Bellan
Warren Purcell

Congregational Meeting December 5, 2021

An official Congregational Meeting was first called several weeks prior to December 5th, 2021. People were notified both in person and by email. The stated meeting was offered both in-person and accessible via Zoom. The purpose of the meeting was to amend the Trinity United Church Handbook.

Rosemary Warren (Chair) called the meeting to order at 1:13pm and declared it to be a duly constituted meeting of the congregation of Trinity United Church.

I. Opening Prayer

Rev. Read Sherman led us in prayer.

II. Land Acknowledgement

Rosemary Warren acknowledged we are on Indigenous land.

III. Announcement of Recording

Rosemary Warren mentioned that the meeting is recorded for the purpose of minute taking and will not be made public.

IV. Rules of Order

Rosemary Warren explained what the Handbook is and that the Handbook is a living document that needs to be updated as Trinity evolves.

Rosemary Warren mentioned this to be a hybrid meeting of people attending both in-person and via Zoom.

V. Establishing Quorum

Gary Tompkins confirmed that quorum was met with 26 full members present.

VI. How to Vote

Rosemary Warren gave an example of how to make a motion and how to vote for those in person and via Zoom.

VII. Enabling motion -- to allow adherents to vote

Gary Tompkins moved that adherents be able to vote, seconded by Sabrina (Sabz) Heffernan.
Carried.

VIII. Approval of the Agenda

Veronica Heffernan (Secretary) moved that we accept the Agenda, seconded by Gary Tompkins.
Carried.

IX. Approval of the 2021 ACM minutes (April 25)

Veronica Heffernan that the Annual Congregational Meeting Minutes held on April 25th, 2021 be accepted, seconded by Eric Garceau. **Carried.**

X. Amendments to the Handbook

1) Amendment to the Handbook: Definition of the Manual – A.1.7.

Sabz Heffernan moved that the definition of Manual be changed to indicate the “current publication” instead of “2019”, seconded by Gary Tompkins.

Discussion: Rationale: Sabz Heffernan said that this is a living document. This is a manner of convenience to keep it updated.

Kim Wildenmann and John Boone mentioned that it should just read as Manual and not have a year indicated.

After some discussion and with the agreement of the mover, Sabz Heffernan, the motion was re-worded to the following:

A.1.7. “Manual” means “The Manual”, from the most recent year of publication, as published by the United Church of Canada.” and seconded by Eric Garceau. **Carried.**

Philip Massarelli explained the difference between the Handbook and the Manual.

***Rosemary Warren called for a 10 minute break starting at 2pm and to reconvene at 2:10pm.

2) Amendment to the Handbook: Nominations Ministry – Article D.5.6.2

Gary Tompkins moved that the Handbook section “D.5.6.2 Membership.” read as “The membership of the Nominations Ministry shall be a committee of 3 including the Chair of the Congregation, Chair of Trinity Council, and one other person.”, seconded by Gail Pallante.

Discussion rationale: Gary Tompkins thought it would be a conflict of interest for Council to nominate themselves.

John Boone asked what “one other person” would mean.

Heather Purcell suggested that the third person is voted in by the congregation.

Kim Wildenmann suggested that the third person be an appointed person at large and not someone who is already on Council or a director.

After some discussion and with the agreement of the mover and seconder, Gary Tompkins and Gail Pallante, respectfully, the motion was re-worded to the following:

NEW D.5.6.2 Membership

“The Membership of the Nominations Ministry shall be a committee of 3 including the Chair of the Congregation, Chair of Trinity Council, and a third person to be appointed by the Congregation during the annual congregational meeting. The third person should not be a current member of Council.” **Carried.**

The floor was opened for nominations for the appointed position on the Nominations Ministry until the next Annual Congregational Meeting, tentatively held on March 2022.

Eric Garceau nominated Ivylin Scott. She declined.

Shirley Cartmill nominated Warren Purcell. He declined

Claudette Petrauskas nominated Mikayla-Aimee Kinoshameg, seconded by Gary Tompkins. She accepts.

The floor was closed for nominations.

3) Addition to the Handbook: Nominations Ministry – D.5.6.3 Freedom to Nominate from the Floor

Gail Pallante moved that the following be added to the Handbook: “While the Nominations Ministry can recommend one or more congregants to any position, the congregation retains the right to nominate suitable candidates from the floor at the Congregational Meeting when elections will be held. Each person nominated from the floor must be present at the meeting, be eligible to hold the office in question, and accept the nomination for the position.”, seconded by Kim Wildenman. **Carried.**

Gary Tompkins asked if this is in addition to what is written in the Handbook. Rosemary Warren answered that yes, it is in addition, not an amendment.

Jennifer Bridgman suggested that if we will have another Zoom Congregational Meeting and in person, that we let people on Zoom know who is present in person.

4) Addition to the Handbook: Ministry Co-Leader:

Sabz Heffernan moved that we allow two people to occupy the same Ministry position, seconded by Heather Purcell.

Discussion rationale: Sabz Heffernan mentioned that filling in a Ministry position might be a lot to handle for one person and maybe two people could share the workload.

After much discussion, Rosemary Warren proposed a new definition for Ministry Co-Leader and adding the following:

NEW

Renumber existing definitions: A.1.12 through A.1.14 as A.1.13 through A.1.15

A.1.12 Ministry Co-Leader means a Ministry Leader that officially shares the position with another Ministry Leader.

D.1.7 Ministry Co-Leaders. The Congregation may choose to allow two candidates to serve equally as Ministry Co-Leaders. Each Co-Leader will be bound by the same terms as other Ministry Leaders.

Motion Defeated.

Kim Wildenman moved the following amendment: “D.1.7 No Co-Leaders. A particular Ministry Leader title can only be held by one person at a time, unless there are special circumstances as determined by Trinity Council.”, seconded by Sabz Heffernan. **Carried with two opposed.**

This will be effective as of the 2022 ACM

***Gary Tompkins moved that we extend the meeting by 10 minutes, seconded by Eric Garceau. **Carried.**

5) Addition to the Handbook: D.5.8 Media Ministry

Gary Tompkins mentioned that due to Covid, there has been a great need for Zoom and he moved to create a Media Ministry, seconded by Kim Wildenmann. The following additions to the Handbook were proposed:

D.5.8. The Media Ministry shall have the following responsibilities:

- a) to operate and coordinate computer and audio/ visual systems during weekly services, special services, mid-week meetings, and other occasions as required.
- b) to predict future computing and audio/ visual needs for the congregation, in consultation with twinned pastoral charges and parishes with rental arrangements.

Warren Purcell asked as to where the Media Ministry falls under in the Organizational chart.

Gary Tompkins said that the underneath part would be the tech team and the director responsible is yet to be decided.

Carried.

6) Addition to the Handbook: D.2.8 Ministry Leader of Media

Sabz Heffernan moved and Eric Garceau seconded that the following be added to the Handbook:

“D.2.8 Ministry Leader of Media. The duties of the Ministry Leader of Media shall include:

a) to assist and support the Director of Communications in carrying out his or her duties and responsibilities;

b) to preside and keep order at meetings of the Media Ministry.” **Carried.**

The floor was opened for nominations for the appointed position of Ministry Leader of Media.

Gary Tompkins nominated Mikayla-Aimee Kinoshameg, seconded by Glenn Funamoto. She accepts.

The floor was closed for nominations.

Rosemary Warren thanked everyone for being present.

Beverley Bridgman thanked the kitchen crew for the lunch donations. Also, any receipts for 2021 should be given to her before Christmas, otherwise the receipts will have to wait until 2022.

Kim Wildenmann thanked Rosemary Warren for running this meeting and she thanked the tech crew for setting this up.

XI. Adjournment and Benediction

The date for the Annual Congregational Meeting was decided to tentatively be March 20th, 2022.

Gary Tompkins moved for adjournment at 3:22pm.

Rev. Read Sherman led us in prayer.

Attendance (31 people)

In-person (22 people)

Rosemary Warren (Chair)

Veronica Heffernan (Secretary)

Glenn Funamoto

Philip Massarelli

Mikayla-Aimee Kinoshameg

Rev. Read Sherman

Eric Garceau

Warren Purcell

Jean-Philippe Dubé-Goupil

John Boone

Christine Tatarewicz

Gail Pallante

Claudette Petrauskas

Shirley Crowell

John Henry Jones

Ivylin Scott

Elsa Peters

Sheila Cannon

Sabrina Heffernan

Sheri Cameron

Gary Tompkins

Beverley Bridgman

John Bridgman

On Zoom (9 people)

Irma Brathwaite

Ashley Verhaeghe

Shirley Cartmill

Kim Wildenmann

Norman Doré

Heather Purcell

Giceline Beaudet

Jennifer Bridgman

Georgette Williams

FINANCIAL REPORT



UNAUDITED 2021 FINANCIALS

Printed: March 12, 2022

Filtered on (Accountnumber <> 49900)

	2021 Actuals	2021 Budget	2020 Actuals	2019-01-01 - 2019-12-31 Actuals
REVENUE				
40000 Tax-Receipted Gifts	109,009.55	65,420.00	68,469.00	72,081.25
42000 Non-Receipted Gifts	4,790.35	1,109.99	3,374.62	2,965.55
42100 Total Fundraising revenue-non-receipted	1,200.45	29.97	0.00	3,307.15
42300 Program revenue	125.00	3,039.96	3,623.00	5,254.75
42500 Funds from other registered charities	53,442.04	26,400.00	36,395.16	565.00
43010 10% Subsidy from CRA (TUC)	-11.17	0.00	1,031.24	0.00
43015 10% Subsidy from CRA (AUC)	0.00	0.00	-0.01	0.00
43020 75% CEWS from CRA (TUC)	0.00	0.00	16,239.92	0.00
43030 75% CEWS from CRA (AUC)	0.00	0.00	-1,312.87	0.00
45000 Interest Income	7,011.78	2,000.00	4,146.45	4,908.57
45100 Investment Income	15,517.92	25,000.00	20,608.28	23,837.05
47000 Rental Income from Land and/or Buildings	12,635.00	9,039.96	16,441.50	24,244.50
47100 Membership, Dues, Fees - Non-Receipted	25.00	150.00	125.00	150.00
49100 Transfer from Anjou United	16,551.01	22,000.00	21,018.68	23,278.72
TOTAL REVENUE	220,296.93	154,189.88	190,159.97	160,592.54
EXPENSE				
50000 Newsletters and Communications	379.55	3,000.00	311.31	753.47
50101 Sunday School Expenses	140.54	0.00	574.00	2,440.91
50200 Banking Charges/Fees (TUC)	249.05	500.00	334.88	598.85
50220 Investment Advisor expenses	10,889.47	12,500.00	10,590.70	11,247.61
50300 Licenses, Memberships and Dues	3,691.57	4,202.00	3,651.48	3,793.95
50310 Licenses (computer subscriptions)	329.86	3,500.00	0.00	0.00
50400 Honourarium	900.00	800.00	800.00	600.00
51000 Office and administration	5,939.09	5,900.00	4,675.74	5,363.15
51350 Minister Expenses	379.91	3,750.00	2,805.62	4,167.55
51400 Pulpit & Sundry (goods)	1,312.71	700.00	686.28	1,291.19
51405 Expenses - Coffee nook	99.47	9.99	16.48	317.18
51410 Pulpit Supply (Service)	432.00	1,326.00	864.00	860.00
51500 Occupancy Costs	26,945.04	30,600.00	26,361.97	38,097.10
52000 Professional and Consulting Fees	0.00	0.00	0.00	0.00
52300 Education and Training	0.00	2,000.00	0.00	0.00
52500 Canada Helps Fundraising services	121.65	100.00	281.84	0.00
53000 Payroll Expenses	91,663.87	85,492.00	79,294.33	84,248.21

UNAUDITED 2021 FINANCIALS

Printed: March 12, 2022

Filtered on (Accountnumber <> 49900)

	2021 Actuals	2021 Budget	2020 Actuals	2019-01-01 - 2019-12-31 Actuals
EXPENSE				
54500 Insurance	7,829.50	9,500.00	7,485.38	6,895.75
55000 Program Expenses - Congregational Fund	996.13	1,250.00	2,429.46	827.39
55200 Expenses - Reserve (Building) Fund	0.00	10,000.00	54,389.52	24,257.41
55210 Expenses - Reserve Fund - Tech Gear	7,312.56	0.00	0.00	0.00
55300 Expenses - St-George's Fund	1,936.42	7,900.00	2,919.44	10,489.70
55400 M+S Fund Expenses	3,818.00	5,000.00	4,236.75	5,948.15
55500 Benevolence Fund Expense	2,146.43	1,500.00	2,780.98	1,351.21
55600 Expenses - Mount Stephen Fund	0.00	0.00	0.00	0.00
55700 Expenses - Homa Musy Fund	0.00	0.00	0.00	0.00
55800 ESC - Église Sainte-Claire - Expenses	45,370.35	42,492.00	25,763.92	0.00
58000 Sales Taxes	0.00	-2,250.00	0.00	0.00
59100 AUC Expenses	22,162.11	21,884.00	20,537.58	20,583.45
59999 SUSPECT - Expenses - TO BE ADJUSTED	0.00	0.00	0.00	0.00
TOTAL EXPENSE	235,045.28	251,655.99	251,791.66	224,132.23
NET INCOME	-14,748.35	-97,466.11	-61,631.69	-63,539.69

Balance Sheet Comparison

Printed: March 12, 2022

		2020-12-31	2021-12-31	Difference Amount
ASSETS				
10000	Laurentian Bank	28,019.07	-1,088.94	-29,108.01
10500	Desjardins	10,033.07	24,648.59	14,615.52
10600	Paypal	0.00	22.00	22.00
11000	Petty Cash	2.00	0.00	-2.00
11010	Non Audited Petty Cash	0.00	0.00	0.00
12000	Accounts Receivable	33,078.91	5,055.77	-28,023.14
12600	Sales Tax recoverable	19,732.42	14,199.65	-5,532.77
13000	Short Term Investments	11,869.86	0.00	-11,869.86
14000	Land and Buildings in Canada (Total)	2,142,500.00	2,142,500.00	0.00
15000	Long Term Investments	724,230.70	812,293.14	88,062.44
TOTAL ASSETS		2,969,466.03	2,997,630.21	28,164.18
LIABILITIES and FUNDS				
21000	Accounts Payable	23,846.69	1,735.26	-22,111.43
23310	Deferred Revenue (ESC)	21,500.00	0.00	-21,500.00
23500	Amounts Owing: non-arm's length parties	0.00	0.00	0.00
24000	Long Term Loans	42,500.00	42,500.00	0.00
30000	Operational Funds	708,703.27	698,821.02	-9,882.25
32000	Transfer Funds	1,829.98	-3,781.12	-5,611.10
35200	Accumulated Surplus - Deficit	2,171,086.09	2,258,355.05	87,268.96
TOTAL LIABILITIES and FUNDS		2,969,466.03	2,997,630.21	28,164.18

PROPOSED 2022 BUDGET

Printed: March 12, 2022

Filtered on (Accountnumber <> 49900)

	2022 Budget	2021 Actuals	2020 Actuals	2019-01-01 - 2019-12-31 Actuals
REVENUE				
40000 Tax-Receipted Gifts	68,345.00	109,009.55	68,469.00	72,081.25
42000 Non-Receipted Gifts	1,610.00	4,790.35	3,374.62	2,965.55
42100 Total Fundraising revenue-non-receipted	900.00	1,200.45	0.00	3,307.15
42300 Program revenue	4,250.00	125.00	3,623.00	5,254.75
42500 Funds from other registered charities	58,800.00	53,442.04	36,395.16	565.00
43000 Revenue from Federal Government	3,420.00	0.00	0.00	0.00
43010 10% Subsidy from CRA (TUC)	0.00	-11.17	1,031.24	0.00
43015 10% Subsidy from CRA (AUC)	0.00	0.00	-0.01	0.00
43020 75% CEWS from CRA (TUC)	0.00	0.00	16,239.92	0.00
43030 75% CEWS from CRA (AUC)	0.00	0.00	-1,312.87	0.00
45000 Interest Income	2,000.00	7,011.78	4,146.45	4,908.57
45100 Investment Income	25,000.00	15,517.92	20,608.28	23,837.05
47000 Rental Income from Land and/or Buildings	10,000.00	12,635.00	16,441.50	24,244.50
47100 Membership, Dues, Fees - Non-Receipted	150.00	25.00	125.00	150.00
49100 Transfer from Anjou United	22,200.00	16,551.01	21,018.68	23,278.72
TOTAL REVENUE	196,675.00	220,296.93	190,159.97	160,592.54
EXPENSE				
50000 Newsletters and Communications	500.00	379.55	311.31	753.47
50101 Sunday School Expenses	9.99	140.54	574.00	2,440.91
50200 Banking Charges/Fees (TUC)	300.00	249.05	334.88	598.85
50220 Investment Advisor expenses	12,500.00	10,889.47	10,590.70	11,247.61
50300 Licenses, Memberships and Dues	4,400.00	3,691.57	3,651.48	3,793.95
50310 Licenses (computer subscriptions)	2,800.00	329.86	0.00	0.00
50400 Honourarium	900.00	900.00	800.00	600.00
51000 Office and administration	7,100.00	5,939.09	4,675.74	5,363.15
51350 Minister Expenses	3,750.00	379.91	2,805.62	4,167.55
51400 Pulpit & Sundry (goods)	700.00	1,312.71	686.28	1,291.19
51405 Expenses - Coffee nook	150.00	99.47	16.48	317.18
51410 Pulpit Supply (Service)	6,700.00	432.00	864.00	860.00
51500 Occupancy Costs	28,400.00	26,945.04	26,361.97	38,097.10
52000 Professional and Consulting Fees	500.00	0.00	0.00	0.00
52300 Education and Training	2,000.00	0.00	0.00	0.00
52500 Canada Helps Fundraising services	100.00	121.65	281.84	0.00

PROPOSED 2022 BUDGET

Printed: March 12, 2022

Filtered on (Accountnumber <> 49900)

	2022 Budget	2021 Actuals	2020 Actuals	2019-01-01 - 2019-12-31 Actuals
EXPENSE				
53000 Payroll Expenses	92,568.93	91,663.87	79,294.33	84,248.21
54200 Purchases and non-capitalized Assets	1,000.00	0.00	0.00	0.00
54500 Insurance	10,500.00	7,829.50	7,485.38	6,895.75
55000 Program Expenses - Congregational Fund	1,450.00	996.13	2,429.46	827.39
55200 Expenses - Reserve (Building) Fund	10,000.00	0.00	54,389.52	24,257.41
55210 Expenses - Reserve Fund - Tech Gear	7,500.00	7,312.56	0.00	0.00
55300 Expenses - St-George's Fund	4,250.00	1,936.42	2,919.44	10,489.70
55335 Expenses - Massarelli Fund	5,000.00	0.00	0.00	0.00
55400 M+S Fund Expenses	4,425.00	3,818.00	4,236.75	5,948.15
55500 Benevolence Fund Expense	1,500.00	2,146.43	2,780.98	1,351.21
55600 Expenses - Mount Stephen Fund	0.00	0.00	0.00	0.00
55700 Expenses - Homa Musy Fund	0.00	0.00	0.00	0.00
55800 ESC - Église Sainte-Claire - Expenses	47,314.00	45,370.35	25,763.92	0.00
58000 Sales Taxes	2,250.00	0.00	0.00	0.00
59100 AUC Expenses	22,732.00	22,162.11	20,537.58	20,583.45
59999 SUSPECT - Expenses - TO BE ADJUSTED	0.00	0.00	0.00	0.00
TOTAL EXPENSE	281,299.92	235,045.28	251,791.66	224,132.23
NET INCOME	-84,624.92	-14,748.35	-61,631.69	-63,539.69



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2021