

Congregational Meeting December 5, 2021

An official Congregational Meeting was first called several weeks prior to December 5th, 2021. People were notified both in person and by email. The stated meeting was offered both in-person and accessible via Zoom. The purpose of the meeting was to amend the Trinity United Church Handbook.

Rosemary Warren (Chair) called the meeting to order at 1:13pm and declared it to be a duly constituted meeting of the congregation of Trinity United Church.

I. Opening Prayer

Rev. Read Sherman led us in prayer.

II. Land Acknowledgement

Rosemary Warren acknowledged we are on Indigenous land.

III. Announcement of Recording

Rosemary Warren mentioned that the meeting is recorded for the purpose of minute taking and will not be made public.

IV. Rules of Order

Rosemary Warren explained what the Handbook is and that the Handbook is a living document that needs to be updated as Trinity evolves.

Rosemary Warren mentioned this to be a hybrid meeting of people attending both in-person and via Zoom.

V. Establishing Quorum

Gary Tompkins confirmed that quorum was met with 26 full members present.

VI. How to Vote

Rosemary Warren gave an example of how to make a motion and how to vote for those in person and via Zoom.

VII. Enabling motion -- to allow adherents to vote

Gary Tompkins moved that adherents be able to vote, seconded by Sabrina (Sabz) Heffernan.
Carried.

VIII. Approval of the Agenda

Veronica Heffernan (Secretary) moved that we accept the Agenda, seconded by Gary Tompkins.
Carried.

IX. Approval of the 2021 ACM minutes (April 25)

Veronica Heffernan that the Annual Congregational Meeting Minutes held on April 25th, 2021 be accepted, seconded by Eric Garceau. **Carried.**

X. Amendments to the Handbook

1) Amendment to the Handbook: Definition of the Manual – A.1.7.

Sabz Heffernan moved that the definition of Manual be changed to indicate the “current publication” instead of “2019”, seconded by Gary Tompkins.

Discussion: Rationale: Sabz Heffernan said that this is a living document. This is a manner of convenience to keep it updated.

Kim Wildenmann and John Boone mentioned that it should just read as Manual and not have a year indicated.

After some discussion and with the agreement of the mover, Sabz Heffernan, the motion was re-worded to the following:

A.1.7. “Manual” means “The Manual”, from the most recent year of publication, as published by the United Church of Canada.” and seconded by Eric Garceau. **Carried.**

Philip Massarelli explained the difference between the Handbook and the Manual.

***Rosemary Warren called for a 10 minute break starting at 2pm and to reconvene at 2:10pm.

2) Amendment to the Handbook: Nominations Ministry – Article D.5.6.2

Gary Tompkins moved that the Handbook section “D.5.6.2 Membership.” read as “The membership of the Nominations Ministry shall be a committee of 3 including the Chair of the Congregation, Chair of Trinity Council, and one other person.”, seconded by Gail Pallante.

Discussion rationale: Gary Tompkins thought it would be a conflict of interest for Council to nominate themselves.

John Boone asked what “one other person” would mean.

Heather Purcell suggested that the third person is voted in by the congregation.

Kim Wildenmann suggested that the third person be an appointed person at large and not someone who is already on Council or a director.

After some discussion and with the agreement of the mover and seconder, Gary Tompkins and Gail Pallante, respectfully, the motion was re-worded to the following:

NEW D.5.6.2 Membership

“The Membership of the Nominations Ministry shall be a committee of 3 including the Chair of the Congregation, Chair of Trinity Council, and a third person to be appointed by the Congregation during the annual congregational meeting. The third person should not be a current member of Council.” **Carried.**

The floor was opened for nominations for the appointed position on the Nominations Ministry until the next Annual Congregational Meeting, tentatively held on March 2022.

Eric Garceau nominated Ivylin Scott. She declined.

Shirley Cartmill nominated Warren Purcell. He declined

Claudette Petrauskas nominated Mikayla-Aimee Kinoshameg, seconded by Gary Tompkins. She accepts.

The floor was closed for nominations.

3) Addition to the Handbook: Nominations Ministry – D.5.6.3 Freedom to Nominate from the Floor

Gail Pallante moved that the following be added to the Handbook: “While the Nominations Ministry can recommend one or more congregants to any position, the congregation retains the right to nominate suitable candidates from the floor at the Congregational Meeting when elections will be held. Each person nominated from the floor must be present at the meeting, be eligible to hold the office in question, and accept the nomination for the position.”, seconded by Kim Wildenman. **Carried.**

Gary Tompkins asked if this is in addition to what is written in the Handbook. Rosemary Warren answered that yes, it is in addition, not an amendment.

Jennifer Bridgman suggested that if we will have another Zoom Congregational Meeting and in person, that we let people on Zoom know who is present in person.

4) Addition to the Handbook: Ministry Co-Leader:

Sabz Heffernan moved that we allow two people to occupy the same Ministry position, seconded by Heather Purcell.

Discussion rationale: Sabz Heffernan mentioned that filling in a Ministry position might be a lot to handle for one person and maybe two people could share the workload.

After much discussion, Rosemary Warren proposed a new definition for Ministry Co-Leader and adding the following:

NEW

Renumber existing definitions: A.1.12 through A.1.14 as A.1.13 through A.1.15

A.1.12 Ministry Co-Leader means a Ministry Leader that officially shares the position with another Ministry Leader.

D.1.7 Ministry Co-Leaders. The Congregation may choose to allow two candidates to serve equally as Ministry Co-Leaders. Each Co-Leader will be bound by the same terms as other Ministry Leaders.

Motion Defeated.

Kim Wildenman moved the following amendment: “D.1.7 No Co-Leaders. A particular Ministry Leader title can only be held by one person at a time, unless there are special circumstances as determined by Trinity Council.”, seconded by Sabz Heffernan. **Carried with two opposed.**

This will be effective as of the 2022 ACM

***Gary Tompkins moved that we extend the meeting by 10 minutes, seconded by Eric Garceau. **Carried.**

5) Addition to the Handbook: D.5.8 Media Ministry

Gary Tompkins mentioned that due to Covid, there has been a great need for Zoom and he moved to create a Media Ministry, seconded by Kim Wildenmann. The following additions to the Handbook were proposed:

D.5.8. The Media Ministry shall have the following responsibilities:

- a) to operate and coordinate computer and audio/ visual systems during weekly services, special services, mid-week meetings, and other occasions as required.
- b) to predict future computing and audio/ visual needs for the congregation, in consultation with twinned pastoral charges and parishes with rental arrangements.

Warren Purcell asked as to where the Media Ministry falls under in the Organizational chart.

Gary Tompkins said that the underneath part would be the tech team and the director responsible is yet to be decided.

Carried.

6) Addition to the Handbook: D.2.8 Ministry Leader of Media

Sabz Heffernan moved and Eric Garceau seconded that the following be added to the Handbook:

“D.2.8 Ministry Leader of Media. The duties of the Ministry Leader of Media shall include:

a) to assist and support the Director of Communications in carrying out his or her duties and responsibilities;

b) to preside and keep order at meetings of the Media Ministry.” **Carried.**

The floor was opened for nominations for the appointed position of Ministry Leader of Media.

Gary Tompkins nominated Mikayla-Aimee Kinoshameg, seconded by Glenn Funamoto. She accepts.

The floor was closed for nominations.

Rosemary Warren thanked everyone for being present.

Beverley Bridgman thanked the kitchen crew for the lunch donations. Also, any receipts for 2021 should be given to her before Christmas, otherwise the receipts will have to wait until 2022.

Kim Wildenmann thanked Rosemary Warren for running this meeting and she thanked the tech crew for setting this up.

XI. Adjournment and Benediction

The date for the Annual Congregational Meeting was decided to tentatively be March 20th, 2022.

Gary Tompkins moved for adjournment at 3:22pm.

Rev. Read Sherman led us in prayer.

Attendance (31 people)

In-person (22 people)

Rosemary Warren (Chair)

Veronica Heffernan (Secretary)

Glenn Funamoto

Philip Massarelli

Mikayla-Aimee Kinoshameg

Rev. Read Sherman

Eric Garceau

Warren Purcell

Jean-Philippe Dubé-Goupil

John Boone

Christine Tatarewicz

Gail Pallante

Claudette Petrauskas

Shirley Crowell

John Henry Jones

Ivylin Scott

Elsa Peters

Sheila Cannon

Sabrina Heffernan

Sheri Cameron

Gary Tompkins

Beverley Bridgman

John Bridgman

On Zoom (9 people)

Irma Brathwaite

Ashley Verhaeghe

Shirley Cartmill

Kim Wildenmann

Norman Doré

Heather Purcell

Giceline Beaudet

Jennifer Bridgman

Georgette Williams